



# Fort Wayne Engineers' Club (FWEC) Constitution

As Amended September, 1998

## Article I. Name and Purpose

Section 1 The name of the organization is Fort Wayne Engineers' Club, Inc

Section 2 The objectives of this club are:

- a. The advancement of the arts and sciences connected with engineering by the presentation and discussion of subjects, and by the participation in matters of interest to the engineering profession.
- b. To advance the interest of individual members and to enhance the prestige of the profession within the community.
- c. To promote closer union and cooperation among the members by professional and social contact.
- d. To acquire, hold and own real estate and other property necessary and desirable to carry into effect the aforesaid purposes.

## Article II. Membership

Section 1

- a. MEMBERS shall be entitled to all the rights and privileges of the Club. The word "MEMBER" as used hereinafter refers to this grade of member only.
- b. Associate members shall be entitled to all the rights and privileges of the Club.
- c. Non-resident members shall be entitled to all the rights and privileges of the Club except the right to vote and hold office.
- d. Honorary members shall be entitled to all the rights and privileges of the Club.

Section 2 Any person engaged in or qualified to practice engineering or similarly qualified in an allied profession may be eligible to the Club as a MEMBER or non-resident member as defined in the Bylaws.

Section 3 Any person connected with but not necessarily engaged in engineering may be eligible to the Club as an associate member as defined in the Bylaws.

## **Article III. Admission to Membership**

Section 1 Any person desiring to become a MEMBER, a non-resident member, or an associate member shall apply on an application form provided for the purpose and be endorsed by two MEMBERS, if possible. Election will be by majority vote of the Council.

Section 2

- a. Persons who have made outstanding contributions to the engineering profession may be nominated for honorary membership. These nominations and reason therefore must be submitted in writing and endorsed by not less than ten MEMBERS. Election shall be by unanimous vote of the Council. A person elected to honorary membership shall be promptly notified by letter of his election. The election shall be void if an acceptance is not received within three months after mailing of such notice.
- b. Any member who has been continuously a member for at least ten years, is retired, and who has attained an age of not less than 65 years, may apply in writing for honorary membership, starting with the next fiscal year of operation of the Club.

## **Article IV. Dues**

Section 1 All members except honorary members shall be required to pay dues as provided for in the Bylaws.

## **Article V. Council**

Section 1 The Club shall be governed by a President, Vice-President, Secretary, and Treasurer, who together with six (6) Directors and the Chairmen of Standing Committees, and the Junior Past President shall constitute the Council.

Section 2 The said council, with the exception of the Junior Past President and Chairmen of Standing Committees, shall be elected by members of the Club from among their members as follows:

Section 3 The President, Vice-President, Secretary, and Treasurer shall be elected to hold that office for the term of one year, and each year two (2) Directors shall be elected to hold office for a term of three years. In the first election, six (6) Directors shall be elected, two of which shall serve for one year, two for two years, two for three years.

- The Council thus constituted shall be the legal trustee of the Club.
- Should a vacancy occur in the Council during the executive year, the Council shall elect a member to fill the vacancy until the next annual election.
- A majority of the members of the Council will constitute a quorum.
- The Council shall regulate its own proceedings and may by resolutions delegate specific power to any committee or to one or more members of the Council. Any

act of any committee or delegate shall not be binding upon the Club until it has been approved by a resolution of the Council.

Section 8 The Council shall hold regularly scheduled meetings. The schedule will be published. Whenever possible, a Council meeting will be held within ten days of a General membership meeting.

Section 9 All members shall have the right to attend any Council meeting and to participate in the discussions.

## **Article VI. Election of Officers**

Section 1 The Chairman of the Awards and Nominations Committee shall select other members, who will serve with him as a Nominating Committee. They shall nominate the candidates for the elected offices subject to the approval of the Council. The membership may "write in" additional names of candidates who have agreed to serve. These names will be returned to the Chairman of the Awards and Nominations Committee.

Section 2 A slate of candidates for offices approved by the Council shall be presented to the membership for ratification and election. The term of all officers shall begin at the first Council meeting in September. The Vice-President shall be president-elect.

## **Article VII. Meetings**

Section 1 The Club shall hold periodic membership meetings in accord with the Bylaws. Special meetings may be called at any time by the Council. Special meetings will be called upon a written request by twenty (20) members. Members shall be notified in advance of all special meetings. Regular and special meetings will be publicized in the Engineers' News when practical.

## **Article VIII. Committees**

Section 1 Standing committees of the Club shall be maintained as set forth in the Bylaws.

## **Article IX. Duties of Committees**

Section 1 Each Committee shall perform the duties required of it by the Bylaws and such duties as may be assigned to it by the President. All Standing Committees shall be appointed by the President, confirmed by the Council and shall serve for a term of one year.

## **Article X.**

Section 1 Provision for governing the Club in accordance with the provisions of this constitution shall be set forth in the Bylaws as adopted by a two-thirds majority vote of the Council

at any regular meeting. Following an amendment in the Bylaws, notice of same shall appear in the Engineers' News.

## **Article XI. Amendments**

Section 1 This Constitution may be amended by a two-thirds vote of approval of returned ballots sent to members provided the number of ballots returned is in excess of 50% of the number of members.

## **Article XII. Miscellaneous**

Section 1 The Fort Wayne Engineers' Club was incorporated under the laws of the State of Indiana effective April 17, 1958.

Section 2 This revised Constitution, when approved, will replace the prior revision dated March, 1976.



# Fort Wayne Engineers' Club, Inc Bylaws

As amended May, 2014

## Bylaw 1 Membership

- Section 1 MEMBERS - A MEMBER shall have been in active practice of engineering work or in the work of an allied profession for at least five years. He shall be qualified by training and experience to carry on work of his Profession. A degree from a recognized engineering college shall be considered equivalent to three years in active practice. A professional engineer's license from any state shall qualify an individual to the member grade without regard to his training or experience.
- Section 2 Associate Members
- Section 2.1 Associate -Member (Practicing) - An associate member shall be a person who is not necessarily an engineer, but who, by his scientific or practical experience, has attained a position as an expert in his particular pursuit to qualify him to cooperate with engineers in the advancement of their knowledge and practice, or a person who has graduated from a recognized engineering college, but has insufficient experience to qualify for the grade of MEMBER. An associate, when they have filled requirements for MEMBER, may transfer to MEMBER grade.
- Section 2.2. Student Member - A Student member shall be a high school student in their junior or senior year or a student enrolled in an engineering college or university who is interested in the Club objectives and participating in the Club activities. A student member will not have the right to vote or to hold office. A student member, when they have filled requirements for Associate Member, may transfer to Associate Member(Practicing)grade.
- Section 3 Non-Resident - A non-resident member shall have the same qualifications as MEMBER or associate member except that such member must not reside in Allen County, Indiana or any county adjacent thereto.
- Section 4 Honorary - An honorary member shall be a person of broadly acknowledged eminence in one of the engineering professions, a person who has rendered some special service to the engineering profession or the Fort Wayne Engineers' Club, or a person who has been continuously a member of the Club for at least ten years, is retired, and has attained an age of not less than 65 years, may apply in writing for honorary membership, starting with the next fiscal year of operation of the Club.

## **Bylaw 2 Fiscal Year**

Section 1        The fiscal year shall extend from September 1 of any year to August 31 of the succeeding year.

## **Bylaw 3 Dues**

Section 1        The annual dues for each grade of membership shall be set from time to time by a two thirds vote of the Council.

Section 2        There is no initiation fee for Club membership.

Section 3        Any member who has not paid his dues by January 1 of each year will be delinquent until his dues are paid. General notice of delinquent dues will be given in the January issue of the Engineers' News.

Section 4        On March 1, all delinquent members will be notified in writing that their names will be submitted to the Council at its April meeting if their dues are not received before that date, with recommendations that their names be removed from the roster for non-payment of dues.

Section 5        Any member dropped for delinquent membership must pay one year delinquent dues (delinquent dues at time of removal), current year dues, plus \$1.00 to be readmitted to member status.

Section 6        MEMBERS and associate members that have been temporarily laid off from their regular work will not be assessed dues until reinstatement of their occupation has been made.

## **Bylaw 4 Officers**

Section 1        The officers of the Club shall be:

- President; who will preside at all meetings and appoint committee chairmen with the approval of the Council.
- Vice-President; who will act for the President in his absence and serve as the Chairman of the Meetings and Program Committee.
- Secretary; who will keep minutes of all meetings of the Council and such correspondence as requested.
- Treasurer; who shall collect and have charge of all funds and deposit the same to the credit of the Club in such depositories as may be designated by the Council. He shall pay all bills duly approved by the Council and shall keep book accounts of his receipts and expenditures which shall be open at all times to inspection by the Council. The treasurer shall at the start of each fiscal year provide the Council with an operating budget for the coming year which the Council must approve or modify.

## **Bylaw 5 Standing Committees**

- Section 1 Meetings and Programs - The Chairman of Meetings and Programs shall be responsible for selection of his committee and organization of the programs for the following general membership meetings: Oct., Nov., Jan., Mar., Apr., May, June and Sept. The September meeting will be planned for the first meeting of the year following his appointment.
- Section 2 Membership and Contact - The Chairman of Membership and Contact shall be responsible for the selection of his committee. This committee shall be responsible for membership development from local industries, educational institutions, etc. with the use of a network of "contact" persons and descriptive material.
- Section 3 Auditing - The Chairman of Auditing shall be responsible for the selection of this committee that shall consist of at least three members, including the treasurer. The Council shall assign one director to this committee.
- Section 4 Awards and Nominations - The Chairman of Awards and Nominations shall be responsible for the selection of his committee. This committee shall be charged with selecting nominees and candidates for awards, nominations, scholarships, etc.
- Section 5 Editor-Engineers' News - The Editor, Engineers' News shall be responsible for: preparing and publishing the News.
- Section 6 Resident Agent - The Resident Agent will represent the Club with regard to the State of Indiana.
- Section 7 Discover-E Committee - The Northeast Indiana Discover-E Committee (formally known as the Northeast Indiana Engineers Week Committee) mission is to sustain and grow a dynamic engineering profession through outreach, education, celebration, and volunteerism. The Discover-E Committee shall support the Northeast Indiana region by connecting area engineering companies with engineers and students to encourage retention of local talent within the profession.
- Section 7.1 The Discover-E Committee shall recommend a Chairman of the Discover-E Committee to the President of the Fort Wayne Engineers Club for appointment. The Chairman of Discover-E Committee shall be a member of the Fort Wayne Engineers Club and shall be responsible for fulfilling committee member positions as necessary to support Discover-E Committee activities. In the event that the position of Chairman of Discover-E Committee remains vacant, the Discover-E Committee will become dormant.
- Section 7.2 The Discover-E Committee Treasurer shall maintain independent funds and associated Treasurer's Reports, but shall fall under the purview of the Fort Wayne Engineers Club Treasurer. The Discover-E Committee shall not be allowed to run a deficit. The Discover-E Committee Treasurer shall also be a member of Fort Wayne Engineers Club.

## **Bylaw 6 Procedures**

Section 1 All meetings will be conducted in accordance with Robert's Rules of Order (Revised).

## **Bylaw 7 Gender References**

Section 1 Where appropriate, the masculine gender shall include the feminine or the neuter, and the singular shall include the plural.